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## AGENDA COVER MEMO

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DATE: July 1, 2004

TO: Lane County Board of Commissioners

DEPT.: Public Works

PRESENTED BY: Larry Gibbs, Hazardous Waste Specialist

AGENDA ITEM TITLE: In the Matter of Awarding a Requirements Contract to Philip Services Corporation for Hazardous Waste Disposal Services in an estimated amount of \$71,000, and authorizing the County Administrator to execute the contract (WM 04/05-06)

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### I. MOTION

MOVE APPROVAL OF AN ORDER TO AWARD A REQUIREMENTS CONTRACT TO PHILIP SERVICES CORPORATION, IN AN ESTIMATED AMOUNT OF \$71,000, TO PROVIDE HAZARDOUS WASTE DISPOSAL SERVICES, AND AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE THE CONTRACT (WM 04/05-06)

### II. ISSUE OR PROBLEM

Shall Lane county award a contract to Philip Services Corporation for Hazardous Waste Disposal Services?

### III. DISCUSSION

#### A. Background

The Waste Management Division collects household hazardous waste and conditionally exempt business waste through its Special Waste Program. Prior to 2001, collected materials were disposed using price agreements negotiated by the States of Oregon and Washington. When the Oregon purchase agreement resulted in increased disposal costs, and given concerns associated with the service provided by the Washington contractor, the Waste Management Division sought competitive bids in 2001. The net result of the three year contract was lower disposal costs per waste type and improved disposal service. The 2004 bid process resulted in even greater savings per waste type.

**B. Analysis**

We received bids from seven companies. Applying an analysis based on the quantity of the various classes of waste received for 2003, the comparative cost of bids ranged from \$64,855 to \$110,360. The amount and type of wastes collected will vary and the total amount of the contract is a best estimate. We believe it prudent to inflate the lowest bid by 10% as a contingency given that our quantity estimates were from 2003 and the increase of mobile collections throughout Lane County. The actual cost of the contract may be less than the amount and could not exceed it by more than 10% without amendment.

**C. Alternatives/Options**

1. Award the contract as recommended
2. Not award the contract. If this alternative is selected, we would use the Oregon or the Washington State disposal contract for hazardous waste disposal services, resulting in higher disposal costs.

**D. Recommendations**

It is recommended that the Board award a requirements contract to Philip Services Corporation, in the estimated amount of \$71,000.00 for hazardous waste disposal services and authorize the County Administrator to execute the contract.

**E. Timing**

Upon approval of the Board, a contract will be executed between Philip Services Corporation and the County Administrator.

**IV. IMPLEMENTATION/FOLLOW-UP**

**V. ATTACHMENTS**

Board Order  
Bid Recap Sheet

**IN THE BOARD OF COUNTY COMMISSIONERS OF LANE COUNTY, OREGON**

**BOARD ORDER**

) **IN THE MATTER OF AWARDING A**  
) **REQUIREMENTS CONTRACT TO**  
) **PHILIP SERVICES CORPORATION**  
) **FOR HAZARDOUS WASTE DISPOSAL**  
) **SERVICES IN AN ESTIMATED**  
) **AMOUNT OF \$71,000.00 AND**  
) **AUTHORIZING THE COUNTY**  
) **ADMINISTRATOR TO EXECUTE**  
) **THE CONTRACT (WM 04/05-6)**

**WHEREAS, the** Waste Management Division has a need to properly dispose of hazardous waste collected at the permanent hazardous waste facility, and

**WHEREAS, the** Division does not have the facilities for proper disposal, and

**WHEREAS, bids** have been properly prepared, advertised and received for hazardous disposal services, and

**WHEREAS, the** lowest responsible bid was submitted by Philip Services Corporation in an estimated amount of \$71,000.00 (includes 10% inflation), **NOW THEREFORE, IT IS HEREBY**

**ORDERED, that** a contract for hazardous waste disposal services be awarded to Philip Services Corporation in the estimated amount of \$71,000.00 and it is **ADDITIONALLY**

**ORDERED, that** the County Administrator is authorized to execute the Contract.

Adopted this 21<sup>st</sup> day of July, 2004

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Chair, Lane County Board of Commissioners

# BID RECAP SHEET - HAZARDOUS WASTE DISPOSAL SERVICES

## WM 04/05-06

Bid Due Date/Time: 06/18/04 5:00 PM

Opened By: Larry Gibbs, Kim South, Don Strunk

Opening Date/Time: 06/22/04 10:00 AM

Recorded By: Kim South

| <u>BIDDER</u>   | <u>BID SECURITY</u>               | <u>PRICE</u>      | <u>LOAD SIZE</u>                                   | <u>PACKAGING REQUIREMENTS</u>  | <u>ENVIRONMENTAL VIOLATIONS</u> | <u>DEVIATIONS</u> |
|---|-----------------------------------|-------------------|--|--|---------------------------------|-------------------|
| Romic Environmental Technologies<br>14434 SE Industrial Way<br>Clackamas, OR 97015<br>503-785-0404                      | Money<br>Order #<br>0667008090    | 15<br>\$94,694.00 | 9<br>20 drum<br>minimum                            | 9<br>most restrictive<br>package<br>requirements                                     | 10<br>provided                  | 10<br>provided    |
| Safety -Kleen Systems, Inc.<br>5400 Legacy Drive<br>Cluster II, Bldg 3<br>Plano, TX 75002<br>972-265-2457               | Cashiers<br>Check #<br>1372289    | 8<br>\$110,360.50 | 0<br>not addressed                                 | 0<br>not addressed   | 10<br>provided                  | 10<br>provided    |
| Univar USA/ChemCare<br>3950 NW Yeon<br>Portland, OR 97210<br>503-222-1721   | Cashiers<br>Check #<br>2977063326 | 29<br>\$76,200.90 | 15<br>no<br>requirements                           | 0<br>unsatisfactory<br>answer  | 0<br>not addressed              | 10<br>provided    |
| Clean Harbors Environmental Services<br>117 Frontage Road N. Bldg. D<br>Pacific, WA 98047<br>253-288-2814               | Bond                              | 36<br>\$75,313.00 | 13<br>no req., must<br>be routine<br>route pick-up | 0<br>not addressed   | 10<br>provided                  | 10<br>provided    |
| Philip Services Corporation (PSC)<br>18000 72 <sup>nd</sup> Avenue S., Suite 217<br>Kent, WA 98032-1035<br>800-228-7872 | Official<br>Check #<br>473634454  | 50<br>\$64,855.05 | 7<br>25 drum<br>minimum                            | 15<br>Fewest restrictions  | 10<br>provided                  | 10<br>provided    |
| Onyx Environmental Services, LLC.<br>5720C NW 121 <sup>st</sup> Ave., Suite 105<br>Vancouver, WA 98682<br>360-260-0882  | Bond                              | 22<br>\$77,499.00 | 11<br>5 drum<br>minimum                            | 11<br>required drum<br>inventories;<br>extensive<br>"unknown" testing<br>requirement | 10<br>provided                  | 10<br>provided    |
| MSE Environmental, Inc.<br>880 West Verdulera St.<br>Camarillo, CA 93010<br>805-987-0217                                | Official<br>Check #<br>0079605454 | 43<br>\$69,578.75 | 0<br>not addressed                                 | 13<br>required drum<br>inventories; smaller<br>packaging size                        | 10<br>provided                  | 10<br>provided    |